

## ***GP Induction and Refreshers Assessment: 2018 Glossary Terms***

Adult safeguarding lead	Designated person working who has responsibility for safeguarding (protect from harm or damage) adults at risk
Advance directive	A written document that allows a patient to give explicit instructions about medical treatment to be administered when the patient is unable to express their wishes
Audit	A method of continuous quality improvement
British National Formulary	A UK pharmaceutical reference book that contains a wide spectrum of information and advice on prescribing and pharmacology
Bully	A person who uses strength or influence to harm or intimidate others
Care agency manager	A front-line leadership role within a care agency that provides live-in carers to individuals who need help to stay within their own home
Chaperone	A person who accompanies and looks after another person
Clinical Commissioning Group	Clinical Commissioning Groups (CCGs) commission most of the hospital and community NHS services in the local areas for which they are responsible. Commissioning involves deciding what services are needed for diverse local populations, and ensuring that they are provided.
Clinical supervisor	The senior doctor responsible for teaching and supervising doctors in training
Coroner	A public official whose job is to find out the cause of death when people die unexpectedly or in ways that may not be due to natural causes
Counselling	The provision of professional assistance and guidance in resolving personal or psychological problems
Director of General Practice Education	Responsible for ensuring the quality of postgraduate education for trainees in General Practice
Domestic violence officer	Police officer trained to deal with domestic violence
Duty doctor	The doctor assigned to take any emergency calls and emergency or urgent appointments during the day
DVLA	Driving and Vehicle Licensing Agency; issues driving licences in the UK
Educational supervisor	The senior doctor responsible for supervising doctors in training and ensuring they receive appropriate training and experience. The educational supervisor is involved in teaching and training, and should assist in professional and personal development.
Flirtatious	Behaving in such a way as to suggest a playful sexual attraction to someone
General Medical Council	A public body that maintains the official register of medical practitioners within the UK

Good Medical Practice guidelines	Guidelines that set out the duties of a doctor registered with the General Medical Council
GP Associate Dean	Involved with day-to-day quality management of GP training
GP out-of-hours service	Provides urgent primary medical care outside of regular surgery hours
HIV	The human immunodeficiency virus (HIV) is a lentivirus (a subgroup of retrovirus) that causes HIV infection and over time acquired immunodeficiency syndrome (AIDS)
Homophobic	Having or showing a dislike of or prejudice against homosexual people
I&R lead	Involved with educational management of doctors on the I&R scheme
Learning log	Personal record of professional achievement and self-reflection completed by doctors during their training
Locum	A doctor who substitutes temporarily for another doctor
Medical Defence Organisation	Professional organisation which undertakes to protect, support and safeguard the character and interests of registered medical and dental practitioners in the United Kingdom, and elsewhere
Medicines management team	Work closely with GP practices to support high quality cost effective prescribing
Mental Health Act	The law under which a person can be admitted, detained and treated in hospital against their wishes. The Act covers the rights of people while they are detained, how they can be discharged from hospital and what aftercare they can expect to receive.
Multidisciplinary team (MDT)	Team structures which consist of a variety of medical specialists and allied medical staff. MDT meetings are often arranged to discuss and plan complex aspects of patient treatment and to formulate safe management plans.
Next of kin	A person's closest living relative or relatives
NHS Counter Fraud Authority	A special health authority charged with identifying, investigating and preventing fraud and other economic crime within the NHS and the wider health group
NHS Practitioner Health Programme	Free and confidential NHS service for doctors and dentists with issues relating to a mental or physical health concern or addiction problem, in particular where these might affect their work
Nursing and Midwifery Council	The nursing and midwifery regulator for England, Wales, Scotland and Northern Ireland
Occupational health	An area concerned with protecting the safety, health and welfare of people engaged in work or employment
Pornographic	Printed or visual material containing the explicit description or display of sexual organs or activity, intended to stimulate sexual excitement

Power of Attorney	A person representing or acting on another's behalf in private affairs, business, or some other legal matter
Primary Care	Local healthcare taking place outside acute trusts and mental health trusts
Registrar	Middle grade doctor
Salaried GP	A general practitioner in the UK who is employed by an organisation and receives a salary
Self-help group	Groups of people who provide mutual support for each other. The members share a common problem, often a common disease or addiction
Significant event	Critical incident, critical event
Social Services	Social work and other support services
Stillbirth	The birth of an infant that has died in the womb, after having survived through at least the first 28 weeks of pregnancy
Stockbroker	A regulated professional individual, usually associated with a brokerage firm or broker-dealer, who buys and sells stocks and other securities for both retail and institutional clients
Telephone triage	A consultation to assess the patient's symptoms and concerns, and then agree with the patient how these needs might best be met by giving telephone advice, along with an indication of the appropriate urgency.
Trainee	An individual still undergoing training
Tutorials	Educational sessions